

# U.S. Customs Documentation Checklist — Quartz Slab Shipments (Cambodia-Origin)

Brand/Supplier: \_\_\_\_\_ | Compliance Contact: \_\_\_\_\_  
Factory (Manufacturer): \_\_\_\_\_, \_\_\_\_\_, Cambodia

PO	PO: _____
Invoice No./Date	Invoice No./Date: _____ / _____
Incoterms (Port)	Incoterms: _____ (_____)
Currency	Currency: _____
HTS	HTS: _____
Size/Thickness/Finish	Size/Thickness/Finish: _____ / _____ / _____
POL/POD	POL/POD: _____ / _____
ETD/ETA	ETD/ETA: _____ / _____

Container No. / Seal No.: \_\_\_\_\_ / \_\_\_\_\_

## A. Must-Have Documents (each shipment)

Commercial Invoice (CI) — seller/buyer; HS code; “Country of Origin: Cambodia”; units (pcs) consistent; Incoterms & port; amount.

• Verify: CI ↔ CO invoice no./date match; HS description = Engineered Quartz Slabs.

Packing List (PL) — crate-wise details (SKU/finish/thickness/pcs); net/gross weight; L×W×H; total CBM; shipping marks incl. “Made in Cambodia”.

• Verify: PL quantities = CI; thickness/finish shown; marks match photos.

Certificate of Origin (CO/COO) — issued in Cambodia; manufacturer address in Cambodia; description includes “Engineered Quartz Slabs”.

• Verify: CO exporter/manufacturer; invoice no./date = CI.

Bill of Lading (B/L) — shipper/consignee/notify; POL/POD; container & seal numbers; OBL/Telex type; weight/measure.

• Verify: Container/Seal = photos; transshipment (if any) shown.

Insurance Certificate (if CIF/CIP) — insured value/terms; voyage; claimant.

## B. Conditional / Commonly Requested

ISPM-15 Evidence — fumigation cert or IPPC stamp on wooden crates (visible in photos).

SDS (Safety Data Sheet) — family-level; crystalline silica precautions.

Spec Sheet (one-pager) — sizes, thicknesses, finishes, key tolerances.

Arrival Notice (from carrier/agent) — for record.

### C. ISF 10+2 Data (pre-alert to broker)

Manufacturer (Name/Address)	_____, _____, Cambodia
Seller (Name/Address)	_____, _____
Container Stuffing Location (CSL)	_____, _____
Consolidator / Stuffer	_____, _____
HTS	_____
Invoice/PL No.	_____/_____
ETD/ETA	_____/_____
POL/POD	_____/_____
Container / Seal	_____/_____
Contact	_____/_____

### D. Packing & Marking Evidence (photo record, min. 5)

- Door with Container No. & Seal No. visible
- Inside overview after opening
- IPPC stamp on crate + "Made in Cambodia" mark close-up
- First row securing & cushioning materials
- Full view before closing (seal visible)

**File naming:** YYYY-MM-DD\_PO\_Container\_Seal\_photo#.jpg

### E. Cross-Document Consistency (final 5-minute check)

- Origin = Cambodia on CI/CO/PL/B/L
- Quantities/weights/CBM align across CI/PL/B/L
- Invoice no./date align on CI ↔ CO
- HS wording consistent (Engineered Quartz Slabs)
- Marks/labels in PL match crate photos (incl. "Made in Cambodia")
- ISF data (Manufacturer, CSL, Consolidator) = actual operations

**Notes:** Sample documents are illustrative; shipment-specific docs will be issued per order and may vary. For audits, production and traceability evidence can be provided under NDA.